



DOCUMENT CHECKLIST - STUDENT

The documents you need to attach to your application are detailed on this form. If any of the required documents are missing, your application form may be returned or refused. **Do not submit original documents unless instructed to do so. Original documents will not be returned.**

All documents in a language other than English or French must be translated. Provide both a photocopy of the document and the translation in English or French.

Important: If you are also applying for visitor or worker services, you **must** also include the fees and documents required to assess your application for these services. Consult the appropriate guide for visitor or worker requirements.

I have enclosed the following items:

Put an "X" in the box when you have enclosed the item

ALL APPLICANTS

- Completed "Application to Change Conditions, Extend My Stay or Remain in Canada as a Student" (IMM 5709) _____
- Completed Document Checklist (IMM 5555) _____
- Stamped Receipt (IMM 5401) _____
- Use of a Representative (IMM 5476) (if applicable) _____
- Custodianship Declaration - Custodian for Minors Studying in Canada (IMM 5646) (if applicable) _____
Note: Children who are less than 17 years of age and studying in Canada without a parent or legal guardian **must** complete and include the Custodianship Declaration (IMM 5646) with their study permit application. See the Instruction Guide (IMM 5552) for more information.
- Statutory Declaration of Common-law Union (if applicable) _____
- Photocopy of your Marriage Certificate (if applicable) _____

In addition to the above-noted documents, you must also include any other information required for the service you are requesting.

STUDY PERMIT

For each person included in the application:

- PHOTOCOPIES of passport pages clearly showing the passport number, the dates of issue and expiry, name and date of birth, the stamp made by Canadian authorities on your most recent entry into Canada and any other marked pages _____
- PHOTOCOPIES of your travel or identity document (citizenship certificates, birth certificates, alien registration cards, etc.) if you did not use a passport to enter Canada _____
- Proof of acceptance from an educational institution, as specified _____
- If studying in Quebec, MICC's letter of approval concerning your application for a "Certificat d'acceptance du Québec" (CAQ), or a valid "Certificat de sélection du Québec" (CSQ) application if your Application for Permanent Residence is being processed from within Canada, as applicable _____
- Proof of funds available/means of support, as specified _____
- Proof of academic standing at institution(s): letter from institutional registrar and/or photocopies of transcript from your last two periods of study _____
- PHOTOCOPY of your valid return ticket (if you have one) _____

If Refused Refugee Claimants applying to the Federal Court:

- Proof that you cannot support yourself without recourse to social assistance (welfare) _____

If you are currently receiving social assistance, attach a letter from the provincial social services department indicating you are receiving money or attach a cheque stub if it indicates clearly that it was issued by the provincial social services department.

- Proof that you filed for a review of your case by the courts _____

RESTORATION OF TEMPORARY RESIDENT STATUS

For each person included in the application:

- PHOTOCOPIES of passport pages clearly showing the passport number, the dates of issue and expiry, name and date of birth, the stamp made by Canadian authorities on your most recent entry into Canada and any other marked pages _____
- PHOTOCOPY of your current immigration document (if you have one) _____
- Documents related to your loss of status _____